

## Security

There is a Library guard at the entrance/exit to oversee security issue.

The Library is also secured using an electromagnetic security device AND is under 24 hr CCTV surveillance .

## Borrowing quotas and loan period

User Status	Books	
	No of Items	Days
Academic staff	7	28
Non Academic staff	5	21
Part Time lecturers	5	21
Postgraduate students	5	21
Undergraduate students	4	14
Diploma /short course students	3	14
Visitors/external users	2	7

## General Library Rules and Regulations

1. All library users must produce their student/staff identification card before borrowing any information material.
2. Reference book(s) will not be issued on loan
3. Before leaving the counter-desk, members must satisfy that the book(s) they intend to borrow are in good condition. Any damage must be reported to the Librarian, failure to which the member will be held responsible.
4. Books in special demand will be loaned for shorter period as may be deemed necessary.
5. Borrowed books may be recalled without notice, if and when required.
6. Members are fore-warned that absence from the

university will not be an excuse for the delay in the return of the books, unless in special circumstances stated.

7. Personal books, files and laptops will be allowed inside the Library only upon approval from the security guard on duty.
8. Absolute silence shall be observed inside and around the library.
9. The librarian reserves the right of admission, termination of membership and Suspension of members.
10. All communication gadgets including cell phones, pagers, radios, beepers etc should be left on silent before entering the library.
11. There shall be no smoking in the library
12. There shall be no sleeping in the library.
13. Foods, water and beverages are not allowed in the library.
14. Books should be read away from the shelves. Do not re shelf after reading.
15. It is prohibited to sit on Library books.

## Library Hours

Monday to Friday	8.00 am - 9.45 pm
Saturdays	9.00 am - 2.00 pm
Sundays and Public Holidays	Closed
Vacation	8.00am – 9:45pm

### For more information, contact:

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East Africa

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+254 41 7525 103,  
Fax: +254 41 7522 128

email: [library@pwaniuniversity.ac.ke](mailto:library@pwaniuniversity.ac.ke)

website: <http://www.pw.ac.ke>

FACEBOOK: PWANI UNIVERSITY LIBRARY PAGE

TWITTER: @pwaniuniversitylibrary

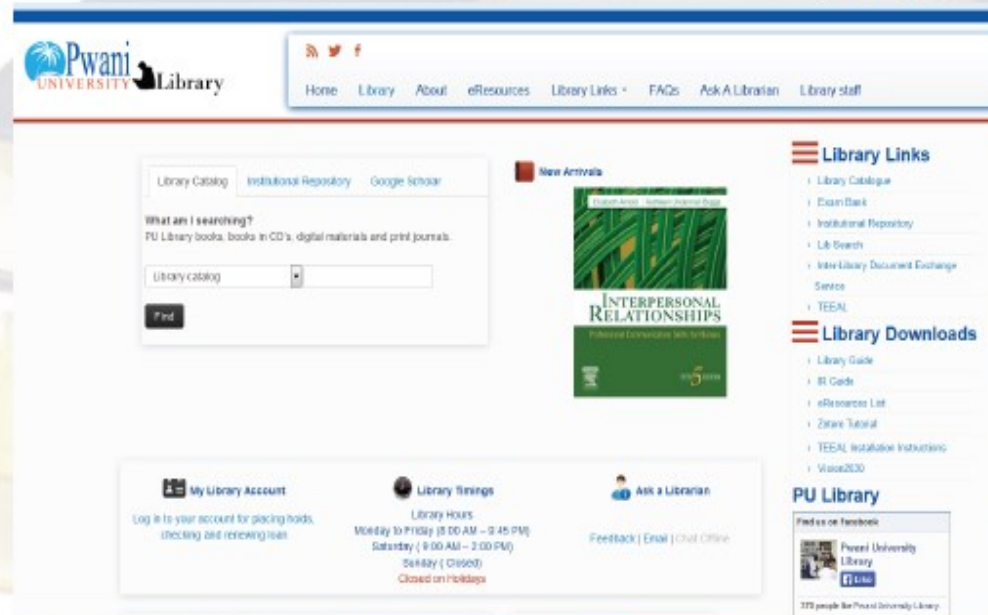


# Easy Access to the Information Resources

visit [www.pu.ac.ke](http://www.pu.ac.ke)

Click on the Library page

Search the Library Catalog



## Vision:

A world-class academic library in providing information services for socioeconomic and technological advancements

## Mission

To provide highest level of service in responding to the information needs of Pwani University Community and beyond.

## Services

- Lending services
- Reference service
- User education training
- Email alerts and current awareness services
- Access to online past examination papers
- E-Library services
- Inter-Library Loan Service (Document Exchange)
- Daily Newspaper

## Information Resources

- Print collection: Books, Newspapers, Projects, Journals
- e-resources: e-books, e-journals
- Online Past Exam papers
- TEEAL
- Institutional Repository

## Library Databases

- Library catalogue-<http://maktaba.pu.ac.ke>
- Exam Bank- <http://elibrary.pu.ac.ke/exambank>
- Institutional Repository- <http://elibrary.pu.ac.ke/ir/>

## Browse the Shelves

The information materials in the library are arranged Alphabetically using a conventional classification scheme known as the Library of Congress Classification scheme(LC) from A - Z

